# Biological Sample and Shipment Notification Form

Please email or fax the form on or prior to the date of shipment.

**General Information:**
- **From:**
- **Phone:**
- **Email:**
- **Date:**

**Study:** LEADS: □ CI Participant □ CN Participant

**Visit (circle one):** BASELINE M12 M24 M36 M48 M60

**Sex:** □ M □ F

**Year of Birth:**

**Tracking #:**

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**Blood Collection:**

1. Date Drawn (MM/DD/YYYY):
2. Time of Drawn (24 hour clock): [HHMM]
3. Last time subject ate (MM/DD/YYYY):
4. Last time subject ate (24 hour clock): [HHMM]

**Blood Processing:**

### RNA (PAXgene Tube)
- **Total Volume of blood drawn (1 x 2.5 mL PAXgene RNA tube):**
- **Time PAXgene RNA tube placed in freezer (24 hour clock):** [HHMM]
- **Storage temperature of freezer:** °C

### Plasma & Buffy Coat (Lavender Top Tube – 10mL)
- **Time spin started (24 hour clock):**
- **Duration of centrifuge:** minutes
- **Temp of centrifuge:** °C
- **Rate of centrifuge:** x g
- **Number of 1.5 mL plasma aliquots created:**
- **If applicable, volume of residual plasma aliquot (less than 1.5 mL-Blue cap):** mL

### Serum (Red Top Tube)
- **Time spin started (24 hour clock):** [HHMM]
- **Duration of centrifuge:** minutes
- **Temp of centrifuge:** °C
- **Rate of centrifuge:** x g
- **Number of 1.5 mL serum aliquots created:**
- **If applicable, volume of residual serum aliquot (less than 1.5 mL-Blue cap):** mL

### EDTA (Lavender Top Tube – 3mL)
- **3mL EDTA tube for LRS collected?** □ Yes □ No
- **Original volume drawn (1x3mL EDTA tube):** mL
- **Time aliquoted:** [HHMM]

### EDTA (Lavender Top Tube – 6mL)
- **6mL EDTA tube for CLIA testing collected?** □ Yes □ No
- **Original volume drawn (1x6mL EDTA tube):** mL

### PBMC (NaHep Green Top Tube)
- **Original volume drawn (2x10mL PBMC tube):** mL

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**Notes:**

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